

**WASHINGTON STATE HUMAN RIGHTS COMMISSION  
COMMISSION MEETING MINUTES  
JANUARY 26, 2023, AT 9:30AM  
CONFERENCE CALL**

**ATTENDANCE**

Commissioners: Deborah Cook, Chair; Jeff Sbaih, and Han Tran.

**Staff:** Andreta Armstrong, Executive Director; Cheryl Strobert, Deputy Director; Kristin Lamson, Assistant Attorney General; Jerry Lee, Operations Manager; Deborah Gonzales, Administrative Services Manager; and Alison Riffer, Commission Clerk.

**OPENING AND WELCOME**

Chair Cook chaired the meeting and called the meeting to order at 9:34AM.

**MEETING MINUTES**

Commissioner Sbaih moved to approve the November 17, 2022, and December 15, 2022, meeting minutes. Commissioner Tran seconded the motion. There was no discussion.

There were no objections made and the motion was carried.

**CASE CLOSURES**

Commissioner Sbaih moved to accept the case closures. Commissioner Tran seconded the motion.

Commissioner Sbaih made an administrative request for staff to include signed agreements. All agreed. There was no further discussion.

There were no objections made and the motion was carried.

**EXECUTIVE DIRECTOR'S REPORTING**

Executive Director Armstrong reported that the Commission has hired and begun onboarding three Civil Rights Investigators: Dalia Chavez, Jessy Donaho, and Jim Owens.

The Commission has posted a statement on the agency website in response to the mass shootings in Monterey Park and Half Moon Bay, California.

The Commissioners have been provided with a summary of potential legislation with agency impact, including Senate Bill 5186, concerning antidiscrimination clauses in public contracting.

Executive Director Armstrong will be scheduling one-on-one meetings with Commissioners.

**COMMISSIONER REPORTING**

Chair Cook reported that interviews for the Assistant Director position are underway and the Policy Analyst position is currently open.

Commissioners Gamboa and Tran reported that they had appeared before the Law and Justice Committee and that their appointments had been reported for confirmation by the Senate.

**AAG UPDATE**

AAG Lamson reported two updates from the Civil Rights Division:

1. *Human Rights Commission v. Reliable Enterprises and Reliable Projects, LLLP*  
This matter has been resolved. Consent Decree entered on January 1, 2023
2. *Human Rights Commission v. Phyllis Mckee, et al*  
This matter has been resolved. Consent Decree entered on December 16, 2022

**PUBLIC COMMENT**

None made.

**EXECUTIVE ETHICS TRAINING**

Kate Reynolds, Executive Director of the Washington State Executive Ethics Board presented on the Ethics in Public Service Act.

Recording stopped for duration of training: 10:04AM – 10:57AM.

**2023 COMMISSION MEETING SCHEDULE**

February 23, 2023, at 9:30AM:	Via Conference Call
March 23, 2023, at 9:30AM:	Via Conference Call
April 27, 2023, at 9:30AM:	Via Conference Call
May 25, 2023, at 9:30AM:	Via Conference Call
June 22, 2023, at 9:30AM:	Via Conference Call
July 27, 2023, at 9:30AM:	Via Conference Call
August 24, 2023, at 9:30AM:	Via Conference Call
September 28, 2023, at 9:30AM:	Via Conference Call
October 26, 2023, at 9:30AM:	Via Conference Call
November 2023:	TBD
December 2023:	TBD

**ADJOURN**

There being no further business, the meeting adjourned at 10:58AM.

Respectfully submitted by,

Alison Riffer  
Commission Clerk